

## Checklist for applicants for the KIT Doctoral Award

I,  
hereby confirm the correctness, completeness, correct order, and correct naming of  
the following files:

1. Assessment form completed by my supervisor
2. Curriculum vitae, including information on duration of studies, duration of doctorate, awards, additional qualifications, stays abroad, social and other commitments, patents, and conference contributions. Conference contributions are to be divided into presentations/talks, poster and publications in conference proceedings.
3. List of publications divided into publications before the start of my doctorate, during my doctorate and after the completion of my doctorate and including the information, whether the publication has been peer-reviewed.
4. Copy of the doctoral certificate AND the doctoral diploma or confirmation of doctoral degree (with grade) from your KIT Department
5. Copies of other certificates (Bachelor/Vordiplom certificate, Master/Diplom/Magister certificate)  
The files are submitted in the above order in one PDF file named *Family name, first name\_Application\_KIT Doctoral Award 2023-24*.  
**Please note: The assessment form can be submitted separately.**
6. The dissertation is submitted as a download link.
7. The information in the excel sheet corresponds to the information in the CV and list of publications; named *Family name, first name\_Submission\_KIT Doctoral Award 2023-24*.

**This filled-in and signed checklist has to be handed in together with the application documents and the download link by e-mail to [auszeichnungen@khys.kit.edu](mailto:auszeichnungen@khys.kit.edu).**

Please let us know if you have any remarks regarding your application. For example if you don't have your doctoral diploma yet, or if the assessment form will be handed in separately.